

Code	DQC-QP-1.0
Revision	0
Date	5/1/2022
Issue	1
Date	5/1/2022

Impartiality Policy

DQC is the legal entity responsible for certification activities. This Policy and Public Statement refers the mechanism followed by DQC for its Impartial Certification activities. DQC's Top Management, Managers and Staff fully understand the importance of impartiality and ensures in undertaking its certification activities. DQC is structured and managed in a way to safeguard its impartiality through having independent impartiality committee, and separation of all related interested parties in certification activities in terms of activity operations and decisions. To ensure the implementation of effectiveness of practices for safeguarding impartiality, following measures has been taken by DQC.

- DQC Certificates are only issued once independent evaluation and review followed checked by independent authorized and impartial competent members to ensure that no interest shall prevail.
- DQC is not the designer, manufacturer, installer, distributor or maintainer of the product; Service, Process intended to be certified.
- DQC does not offer (and has never offered) management system consultancy or any other form of consultancy to companies or individuals.
- DQC does not offer (and has never offered) an internal audit service to companies or individuals.
- DQC does not receive any financial support different from the invested in it and the fees of its services.
- DQC does not outsource audits to a management system consultancy organization.
- DQC does not have (and will not form) any relationships with companies who offer consultancy.
- Any current relationships with companies, organizations and individuals will be risk assessed on a regular basis to ensure that the relationship does not impact upon the impartiality of the certification process. The risk assessment will be undertaken by the Committee for Impartiality.
- Individuals employed or Subcontracted by DQC are required to document and record their current and past relationships with all companies. Any situation past or present which may present a potential conflict of interest is required by DQC to be declared. DQC will use the information to identify any threats to impartiality and will not use that individual in any capacity unless they can demonstrate that there is no conflict of interest. The risk assessment will be undertaken by the Committee for Impartiality.
- DQC will not allocate a member of staff or sub-contractor to a management system audit where any past relationship has existed. Exceptionally and at the discretion of the Operations Manager or Top Management an individual or subcontractor may be allocated to a management system audit where a past relationship has existed but there has been no relationship for a minimum of 2 years.
- Each Employee of DQC will undergo validation for no conflict at least once.
- DQC ensures that all certification Services and activities are promoted and marketed independently not linked to any other services whether it is consultation, testing, or any other services that might be needed by clients.
- All employees will be reviewed at least annually to ensure that they remain impartial when conducting audits.

All personnel of DQC are committed to full compliance with this declaration. All personnel of DQC including its Top Managements, Staff and Subcontractors are required to complete and sign the

This document is exclusive property of the DQC. Any partial or total reproduction of any kind is forbidden without prior approval of Management.

<i>Code</i>	<i>DQC -QP-1.0</i>
<i>Revision</i>	<i>0</i>
<i>Date</i>	<i>5/1/2022</i>
<i>Issue</i>	<i>1</i>
<i>Date</i>	<i>5/1/2022</i>

Done Quality Certification



compliance of no conflict of interest, non-Disclosure agreement and codes of ethics policy document.

Approved By: Saleh Alshmosi

CEO

A handwritten signature in black ink, appearing to be 'SA' or similar, written over a light blue circular background.